

Phone: 91-22-6656 5656
Email : fa@mumbaiport.gov.in
Website : www.mumbaiport.gov.in



मुंबई पोर्ट अथॉरिटी
Mumbai Port Authority

वित्त विभाग

पोर्ट भवन, शंभूजी वल्लभदास मार्ग, बेलाई इस्टेट
मुंबई - 400 001.



Finance Department,
Port House, Gr. floor,
S.V. Marg, Ballard Estate,
MUMBAI - 400 001.

No. FA/E/PS-I/1020/ 1441

23 JUN 2024

To,
The Secretary,
Western India Regional Council Institute of
Cost Accountants of India,
Rohit Chambers, 4th floor,
Janmabhoomi Marg, Fort,
Mumbai - 400 001.

Sir,

Sub: Appointment of Cost Trainee on contractual basis
in Mumbai Port Authority.

Ref: This office letter No.FA/E/PS-I/1020/2021
dated 21.07.2023.

Your kind attention is requested to above referred letter (copy enclosed for ready reference).

2. In this regard, this is to inform you that the Competent Authorities have approved for engagement of additional 10 Cost Trainees. Thus, the Mumbai Port Authority invites applications for engagement of 10 Semi-Qualified Cost and Management Accountants as Cost Trainees on "**contractual basis**" for a period of 3 years. The details of Educational Qualification, Stipend, age and general Terms and Conditions of engagement are attached herewith.

3. You are requested to give wide publicity on the Notice Board of the Institute for information of eligible candidates. The duly filled in applications along with proof of Educational Qualifications, Age, Experience and Address proof may reach to the following address on or before 30th June 2024. The applications of the Candidates may be endorsed by WIRC/Chapter Office of ICAI.

**Financial Adviser and Chief Accounts Officer,
Mumbai Port Authority,
Port Bhavan, Ground Floor,
S.V. Marg, Ballard Estate,
Mumbai - 400 001.**

4. The selection will be made on the basis of Personal Interview by the Selection Committee.

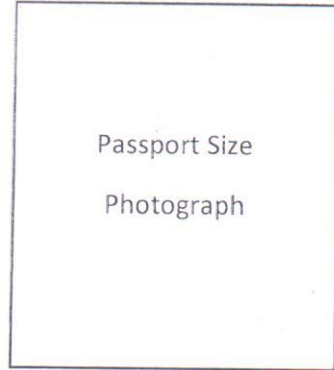
Yours faithfully,

(Smt. M.A. Varade)
Financial Adviser &
Chief Accounts Officer

D.A.: As above

MUMBAI PORT AUTHORITY
FINANCE DEPARTMENT

Application Format for Cost Trainees



Name of Candidate	
Residential Address	
Date of Birth	
Age	
ICAI Registration No.	
Qualification	
Mobile No.	
Email ID	

Place: _____

Date: _____

Signature of the Candidate

Seal and Signature of
~~ICAI~~ Chapter Office

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Terms and conditions of engagement of Cost Trainee

- i. Roles and Responsibility :
Roles and Responsibility will be assigned by Financial Adviser & Chief Accounts Officer on engagement.
- ii. Period of Contract :
The Period of contract will be for three years.
- iii. Stipend :
Consolidated fixed stipend of Rs.22,500/- per month with 10% increment every year will be payable. No other allowances or benefits would be admissible/paid to you. Applicable/statutory taxes will be deductible.
- iv. Duty Hours :
Duty hours are from 10.00 A.M. to 6.00 P.M. from Monday to Friday or as decided by the Administration. Administration reserve the right to change the duty hours. Saturday and Sunday will be holiday.
- v. Leave Entitlement :
12 days Casual Leave in a year and Public Holidays. No other leave will be admissible and for any absence beyond the said leave, pro-rata deduction will be made from the consolidated stipend.
- vi. Medical facility :
Emergency medical treatment will be provided in case of accident while on duty at MbPA hospital/ dispensary. No other medical facilities would be available to the contractual employee and his/her family.
- vii. Accommodation :
No accommodation will be provided by MbPA.
- viii. The contract can be terminated by giving one month's notice in writing from either side.
- ix. If you leave without notice or without acceptance of notice of termination, the amount due i.e. consolidated pay (stipend) payable to the extent of notice period, will be forfeited.
- x. The contractual Cost Trainee shall not claim any right/ title/ interest at par with the regular employees of the Port on similar post doing similar work.
- xi. The contractual Cost Trainee will not have any claim/ right whatsoever for regular appointment/ absorption at Mumbai Port Authority.
- xii. 30 days exam leave will be granted without pay.
- xiii. Any other terms and conditions of contractual engagement at MbPA will be applicable.