

Ref: CTP-11/HR/0819 /2024

Date: 19/08/2024

To
The Institute of Cost Accountants of India (ICMAI)
Rohit Chambers, 4th Floor, Janmabhoomi Marg,
Fort, Mumbai, Maharashtra 400001

Kind Attn: Mr. D. G. Vanjari

Sub: Requirement of Cost Trainees

Dear Sir

Please find the details as follows:

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|-------------------------------|---|
| 1. No. of Trainees Required | : 2-3 nos. |
| 2. Qualification & Experience | : CMA Intermediate with 0-2 years of experience |
| 3. Tenure | : 2 years |
| 4. Age | : 20 – 25 Years |
| 5. Stipend | : Rs 20,000/- plus Rs 2,500/- Conveyance p.m. |
| 6. Payment Mode | : Through Third Party Roll |
| 7. Joining | : Immediate |
| 8. Working | : Monday to Saturday (9.00 am to 6.00 pm) |
| 9. Location | : Palm-Hill Road, Survey No.-05, Near L.C.- 04, Village- Vadvali Khurd,
Taluka- Kalyan, District-Thane, Maharashtra-421204 |

Job Description : Assisting in Project Costing, MIS, GST Reconciliation, Project Accounting, Funds Flow Statement, Vendor Bills Processing, Reconciliations, Monthly Closings, Inventory Reports verification, Bank reconciliation etc.

Interested Candidates can send their CV in the following email IDs
pranabdas-v@tataprojects.com
prashantchachle-v@tataprojects.com

For TATA PROJECTS LIMITED (CTP – 11)



(Samer Baveja)
Dy. General Manager - HR