



WESTERN INDIA REGIONAL COUNCIL

THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory Body under an Act of Parliament)

Western India Regional Council

Rohit Chambers, 4th Floor, Janmabhoomi Marg, Fort Mumbai

Purchase Committee

TENDER NOTICE

Ref-ICMAI – WIRC /2024-25-N-Computer

Date: 21.10.2024

Date of Invitation: 21.10.2024, Date of Closure: 11.11.2024 at 2 pm

Date of Opening of Tender: - 14 / 11 / 2024 at 2 pm

The Institute of Cost Accountants of India, **Western India Regional Council** invites quotations from reputed dealers with proventrack records as per details given below:

<u>LENOVO SERVER</u>	Particulars	Qty
ST50v2 7D8JA015SG	Xeon E-2324G 4C 65W,3.1GHz, 8MB,1x16 GB, 1 X 2TB Enterprise SATA,3.5" SATA, 3-Bay of 2 x3.5" HDD & 1, 3.5" SATA, 3-Bay of 2 x3.5" HDD & 1 x2.5"HDD (addnl Power cable needed), 1 x Slot PCIe NVMe M.2, For NVMe Bracket needed, having On Board SATA SW RAID, Management: Intel AMT 12.0, 1 Ethernet Ports, ST50 V2 Intrusion Switch Kit, ATX-300W PSU. 3Years onsite NBD warranty by Lenovo	1
4X77A77495	Think system 16GB TruDDR4 3200 MHz (2RX8, 1.2V) ECC UDIMM	1
500 GB NVME SSD	Samsung 970 Pro NVME 500 GB	
Lenovo NVME Bracket	V2 NVMe M.2 Bracket Kit For M.2 NVMe PCIe 4.0 for Lenovo Server	
	Windows Server 2022 Standard - 16 Core License Pack	
	Windows Server 2022 - 1 Device CAL - Repairing and License required	25
	Windows Server 2022 Remote Desktop Services - 1 Device CAL - Repairing and License required	25
	Total Server Expenses	
	L-300 N-Computing License, 3 Years License for Win11 & Win-Server 2022 (For Existing L-300 Devices,	25

Dealers fulfilling the eligibility conditions can submit their quotations at the following address:

The Institute of Cost Accountants of India
Western India Regional Council
Rohit Chambers, 4th Floor, Janmabhoomi
Marg Fort Mumbai – 400 001.



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The quotation should be addressed to Convener and drop at the tender box available at the Institute ground floor:

**The Convener – Purchase Committee
The Institute of Cost Accountants of India
Western India Regional Council
Rohit Chambers, 4th Floor, Janmabhoomi Marg
Fort Mumbai – 400 001.**

Last date of submission of the quotation is 11.11.2024 till 2.00 pm

Eligibility Criteria

1. The tenderer should be a Company registered in India/partnership firm/proprietorship firm
2. The tenderer should have a good reputation in the market and their clientele shall preferably include reputed Govt. & Private concerns/ PSUs etc.
3. The tenderser should have an appropriate support relationship with OEM Channel/Service partner etc and must submit documents in support of that.
4. The tenderer should have executed at least three similar work order of same or higher value during the last three years (2023–2024,2022–2023,2021–2022).

Scope of Work:

Delivery & Installation of the Lenovo Computer Desktop Peripherals at

The Institute of Cost Accountants of India
Western India Regional Council
Rohit Chambers, 4th Floor,
Janmabhoomi Marg, Fort
Mumbai – 400 001

**1 LENOVO SERVER & L-300 N – Computing
License 3 years License on Existing 25 N
Computer**



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Instruction to the tenderers

1. The tender shall be submitted in sealed envelope. The envelope should be superscribed with **“Quotation for Procurement of 1 LENOVO SERVER & L-300 N – Computing License 3 years License on Existing 25 N Computer**
2. All the quotations have to be submitted within the date & time mentioned in the document and The Institute shall not be held liable for any postal delays. Tender received after the stipulated time/date will be liable to be summarily rejected without giving any reason.
3. The quotations are to be submitted as per details given in the enclosed **Annexure-III in Financial Bid** on vendor’s letter head duly signed, stamped, and dated on each page as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

Terms and Conditions

1. The tenderer must be in its legal existence for more than a minimum period of 5years.
2. The tenderer must submit the latest document as proof of Authorized OEM Partner/authorized dealer/ service partner etc.
3. The tenderer shall not sub-contract the above mentioned supply to any organization, person, firm or its franchisee without the prior approval of the Institute.
4. The price quoted by the Tenderer should be firm & remain valid for a period of three months from the date of submission of the tender.
5. The Institute is not bound to accept the lowest tender and reserves the right to accept either in full or in part of any tender.
The Institute also reserves the right to reject the tenders without assigning any reason thereof.
6. All Payments will be made through Electronic Mode to the Bank Account of the selected Tenderer. Please mention Bank Details [(i) Name of the A/c., (ii) A/c. No., (iii) Type of A/c., (iv) Name of the Bank, (v) Name of the Branch with address, (vi) IFS Code No. and (vii) MICR No.] in the Quotation.
7. Upon being selected as the successful tenderer and being awarded the Order, the tenderer is expected to deliver all the items within 2 weeks, failing which LD will be imposed @ 1% per each week of delay subject to a maximum of 5% of the cost of the delayed items and the same would be deducted from the submitted Invoice, while releasing the payment.
8. Upon being selected as the successful tenderer and being awarded the Order, the tenderer is expected to reply to all queries/complaints that may be raised by the Institute from time to time.
9. The Institute, at its sole discretion, reserves the right to accept or reject any or all the quotations



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including the lowest tender at any stage without assigning any reason thereof and the decision of the Institute will be final and binding on all concerned.

10. All disputes, claims and demands arising under or pursuant to or effecting/touching the contract shall be referred to the arbitrator appointed by the Secretary of The Institute of Cost Accountants of India, Kolkata. The award of the sole Arbitrator shall be final and binding on both the parties under the provisions of the Arbitration and Reconciliation Act, 1996 or any statutory modifications on re-enactment thereof as in force. The place of such arbitration proceedings shall be Kolkata.
11. **Other Costs/Charges:-** The bidder should clearly indicate all applicable other charges, if any separately viz. transportation, packing, loading, unloading, insurance, installation, commissioning etc.
12. **Earnest Money Deposit(EMD) :-** The bidders should furnish EMD @1% of the quoted value along with the technical bid in the form of Account payee demand draft /bankers cheque from any of the commercial bank Banks drawn in favor of “ The Institute of Cost Accountants of India -Western India Regional Council “. EMD of the unsuccessful bidders will be refunded within 7 days from the date of opening of the tender.
13. **Performance security:-** Successful bidder should submit a performance security @ 5% of the total basic price of the goods (exclusive of taxes & duties) within a period of 15 days from the date issue of Purchase order.
Performance security should remain valid for the entire warranty period plus additional (grace) period of 60 days, from the date of successful installation of the computer system.
Performance Security shall be submitted in the form of account payee Demand Draft/ banker’s cheque from any of the commercial Banks drawn in favor of “The Institute of Cost Accountants of India -Eastern India Regional Council “
14. **Warranty:** - The bidders should offer a minimum period of 3 years warranty for all the quoted items from the date of successful installation of the equipment. The quoted price shall be inclusive of warranty costs.
15. **Agreement:** - An agreement in the prescribed format of Institute of Cost Accountants of India is required to be entered in to by the supplier or their authorized representative with the Western India Regional Council in respect of Purchase of Goods within a period of 15days from the date of issue of Purchase order.
16. **Payment ;-** Payment will be released after delivery, satisfactory installation , submission of all the relevant documents ,against submission of valid Tax Invoice with GSTN number of the supplier.



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Statutory Requirements

1. PAN, GST along with the copy of registration.
2. IT Return of last three assessment years.
3. GST Return for last three quarters.
4. Bank Account number with IFSC code, Bank name and Branch.
5. Proof of document that the tenderer has executed at least three similar work orders during the last three years.
6. Cliental List of the tenderer.
7. Proof of document that the tenderer is an authorized HP dealer/appropriate support relationship with OEM Channel / Service partner.

Sd/-

Internal Tender Committee



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ANNEXURE-I

BIDDERDETAILS

NAME OF THE ORGANISATION	
ADDRESS	
CONTACT DETAILS TELEPHONE NO: E-MAILID :	
PROPIETORSHIP / PARTNERSHIP FIRM /COMPANY REGISTERED IN INDIA UNDER REGISTRAR OF COMPANIES (Attach a copy of Certificate/Partnership Deed)	
PAN NUMBER (PROPRIETOR / PARTNERSHIP / COMPANY) enclose copy of PAN	
GST REGISTRATIONNUMBER Enclose copy	
TRADE LICENCE NO.(attachcopy)	
Undertaking – Company is not debarred from any Govt / PSU organizations.	

Declaration: We / our company together with this Bid have submitted all necessary documents required for the Tender.

Date:

Signature of bidder:

Place:

Seal:



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**TECHNICAL SPECIFICATION
ANNEXURE-II**

<u>LENOVO SERVER</u>	Particulars	Qty	YES / NO
ST50v2 7D8JA015SG	Xeon E-2324G 4C 65W,3.1GHz, 8MB,1x16 GB, 1 X 2TB Enterprise SATA,3.5" SATA, 3-Bay of 2 x3.5" HDD & 1, 3.5" SATA, 3-Bay of 2 x3.5" HDD & 1 x2.5"HDD (addnl Power cable needed), 1 x Slot PCIe NVMe M.2, For NVMe Bracket needed, having On Board SATA SW RAID, Management: Intel AMT 12.0, 1 Ethernet Ports, ST50 V2 Intrusion Switch Kit, ATX-300W PSU. 3Years onsite NBD warranty by Lenovo	1	
4X77A77495	Think system 16GB TruDDR4 3200 MHz (2RX8, 1.2V) ECC UDIMM	1	
500 GB NVME SSD	Samsung 970 Pro NVME 500 GB		
Lenovo NVME Bracket	V2 NVMe M.2 Bracket Kit For M.2 NVMe PCIe 4.0 for Lenovo Server		
	Windows Server 2022 Standard - 16 Core License Pack		
	Windows Server 2022 - 1 Device CAL - Repairing and License required	25	
	Windows Server 2022 Remote Desktop Services - 1 Device CAL - Repairing and License required	25	
	Total Server Expenses		
	L-300 N-Computing License, 3 Years License for Win11 & Win-Server 2022 (For Existing L-300 Devices,	25	

Declaration: We / our company together with this bid have submitted all necessary documents required for the Tender.

Date:

Signature of bidder:

Place:

Seal:



ANNEXURE-II (To be submitted in Financial Bid)

FINANCIAL BID FOR HP MAKE DESKTOP

LENOVO SERVER	Particulars	Qty	Rs.	GST 18%	Total	Total Cost
SR. NO.	Cost of New Server					
ST50v2 7D8JA015SG	Xeon E-2324G 4C 65W,3.1GHz, 8MB,1x16 GB, 1 X 2TB Enterprise SATA,3.5" SATA, 3-Bay of 2 x3.5" HDD & 1, 3.5" SATA, 3-Bay of 2 x3.5" HDD & 1 x2.5"HDD (addnl Power cable needed), 1 x Slot PCIe NVMe M.2, For NVMe Bracket needed, having On Board SATA SW RAID, Management: Intel AMT 12.0, 1 Ethernet Ports, ST50 V2 Intrusion Switch Kit, ATX-300W PSU. 3Years onsite NBD warranty by Lenovo	1				
4X77A77495	Think system 16GB TruDDR4 3200 MHz (2RX8, 1.2V) ECC UDIMM	1				
500 GB NVME SSD	Samsung 970 Pro NVME 500 GB					
Lenovo NVME Bracket	V2 NVMe M.2 Bracket Kit For M.2 NVMe PCIe 4.0 for Lenovo Server					
	Windows Server 2022 Standard - 16 Core License Pack					
	Windows Server 2022 - 1 Device CAL - Licence and repairing	25				
	Windows Server 2022 Remote Desktop Services - 1 Device CAL - Licence and repairing	25				
	Total Server Expenses					
	L-300 N-Computing License, 3 Years License for Win11 & Win-Server 2022 (For Existing L-300 Devices,	25				

Declaration: We / our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this Tender Notice. We are not debarred by any of the departments of the Organization/Institute.

Date:

Signature of bidder:

Place:

Seal:

Kindly note that Institute reserves the right to accept the financial bid for all the items or individually lowest price for any item. The Institute reserves the right to accept either in full or in part of any tender.