



TENDER NOTICE

WIRC/ IT/2025-26/01

Date: 05.05.2025

Date of Invitation: 05.05.2025

Date of Closure: 25.05.2025 till 3:00 PM

Subject: Tender Notice for Procurement of Printers, Scanners & Lenovo Server n-Computing Internet Display Panel, Intel Core AIO etc.

The Institute of Cost Accountants of India – Western India Regional Council invites quotations from reputed Authorized OEM Partner with proven track records, for Procurement of branded Lenovo Server, N-Computing, Printers,. Bidders fulfilling the eligibility conditions can submit their quotations.

The quotation should be addressed to Convenor and drop at the tender box available at the Institute 4th floor Janmabhoomi Marg, Fort Mumbai – 400 001

Eligibility Criteria

1. The bidder should be a Company registered in India.
2. The Bidder should have a good reputation in the market and their clientele should preferably include reputed Govt. & Private concerns.
Documents for the same must be submitted along with the bid.
3. The Bidder should have executed at least five similar work order of same or higher value during the last three years (2023-2024, 2022-2023, 2021-2022).
4. Earnest Money Deposit of INR 10,000/- (Rupees Ten Thousand Only) is to be deposited through NEFT / RTGS as per the Bank Details – Or through Demand Draft. Unsuccessful Bidder's EMD shall be returned within thirty (30) days after the contract is awarded to the successful bidder.
5. The EMD of the successful bidder(s) shall be returned after successful delivery and satisfactory installations of the items, subject to certification by the indenting department.
6. Technical Evaluation will be done based on the eligibility criteria and as per the Configuration mentioned in the Technical Specification (Annexure - I)
7. *Bidder's offer is liable to be rejected if they don't provide any of the certificates/documents sought in the Bid document.*



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)

Western India Regional Council

Rohit Chambers, 4th Floor, Janmabhoomi Marg, Fort Mumbai – 400 001

Website: www.icmai-wirc.in e-mail: wirc.admin@icmai.in

Scope of Work:

IT Peripherals will be delivered and installed at the following addresses:

The Institute of Cost Accountants of India Western India Regional Council
Rohit Chambers, 4th Floor, Janmabhoomi Marg Fort Mumbai – 400 001

- LENOVO Server for N-Computing with L400 with 10 years License New
- Interact Display Panel
- Intel Core AIO
- Epson Printer
- Wifi Mesh Charges
- HP Laser Jet Printer

Instructions to the Bidders

1. The tender shall be submitted into two parts separate envelopes super-subscribing technical bid and financial bid. Both the envelope should be put into a third envelope super-subscribing with "Quotation for Procurement of Procurement of Printers, Scanners & Lenovo Server Ncomputing Internet Display Panel, Intel Core AIO etc
2. All the quotations must be submitted within the dates mentioned in the document and The Institute shall not be held liable for any postal delays. Tender received after the stipulated time/date will be liable to be summarily rejected without giving any reason.
3. The quotations are to be submitted as per details given in the enclosed Annexure-I in Technical Bid and Annexure-II in Financial Bid on vendor's letter head duly signed, stamped, and dated on each page as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

Terms and Conditions

1. The Bidder must be in its legal existence for more than a minimum period of 10 years.
2. The Bidder must submit the latest document as proof of Authorized Partner.
3. The Bidder shall not sub-contract the mentioned work to any organization, person, firm or its franchisee without the prior approval of the Institute.
4. The price quoted by the Bidder should remain valid for a period of three months from the date of submission of the tender.
5. All Payments will be made through Electronic Mode to the Bank Account of the selected Bidder. Please mention Bank Details [(i) Name of the A/c., (ii) A/c. No., (iii) Type of A/c., (iv) Name of the Bank, (v) Name of the Branch with address, (vi) IFS Code No. and (vii) MICR No.] in the Quotation.
6. Earnest Money Deposit of INR 10,000/- (Rupees Ten Thousand Only) is to be deposited through DD in the name of The Insitute of Cost Accountants of India – WIRC. Unsuccessful Bidder's EMD shall be returned within thirty (30) days after the contract is awarded to the successful bidder.



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100% Payment will be made after successful delivery within 3-4 weeks and satisfactory installation subject to submission of invoice. Upon being selected as the successful Bidder and being awarded the Work Order, the Bidder is expected to deliver all the items within 4 weeks from the date of work order, failing which LD will be imposed based on the calculation 1% per week of the quoted price of the delayed item(s) and the same would be deducted from the submitted Invoice, while releasing the payment.

7. Upon being selected as the successful Bidder and being awarded the Order, the Bidder is expected to reply to all queries/ complaints that may be raised by the Institute from time to time.
8. The institute, at its sole discretion, reserves the right to accept or reject any or all the quotations including the lowest tender at any stage without assigning any reason thereof and the decision of the Institute will be final and binding on all concerned.
9. All disputes, claims and demands arising under or pursuant to or effecting/touching the contract shall be referred to the arbitrator appointed by the Secretary of The Institute of cost Accountants of India, New Delhi. The award of the sole Arbitrator shall be final and binding on both the parties under the provisions of the Arbitration and Reconciliation Act, 1996 or any statutory modifications on re- enactment thereof as in force. The place of such arbitration proceedings shall be at Delhi.



BIDDER DETAILS

| | |
|--|--|
| NAME OF THE ORGANISATION | |
| ADDRESS | |
| CONTACT DETAILS TELEPHONE NO: E-MAIL ID: | |
| COMPANY REGISTERED IN INDIA UNDER REGISTRAR OF COMPANIES (Attach a copy of Certificate) | |
| PAN NUMBER (COMPANY / PROPRIETOR) enclose copy of PAN | |
| GST REGISTRATION NUMBER Enclose copy | |
| TIN / TAN Number (attach copy) | |
| Audited Balance Sheet for the last three financial years (attach copy) | |
| IT Return of last three assessment years. (attach copy) | |
| GST Return for the last three quarters. (attach copy) | |
| Proof of document that the Bidder has executed at least five similar work orders during the last three years (attach copy) | |
| Cliental List of the Bidder. (attach copy) | |

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|---|--|
| Proof of document that the Bidder is an authorized OEM Partner. | |
| Bank Account number with IFSC code, Bank name and Branch | |

Declaration: We / our company, together with this Technical Bid, has submitted all necessary documents required for the Tender.

Date:

Signature of the bidder:

Place:

Seal:

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TECHNICAL SPECIFICATION

1. LENOVO SERVER for N-Computing with L400 New

| <u>LENOVO SERVER</u> | Particulars | Qty | Cost per Unit | GST | Total Cost |
|--|--|------------|------------------------------|------------|-----------------------|
| SR. NO. | Cost of New Server | | | | |
| ST50v2 7D8JA015S G | Xeon E-2324G 4C 65W,3.1GHz, 8MB,1x16 GB, 1 X 2TB Enterprise SATA,3.5" SATA, 3.5" SATA, 3-Bay of 2 x3.5" HDD & 1 x2.5"HDD (addnl Power cable needed), 1 x Slot PCIe NVMe M.2, For NVMe Bracket needed, having On Board SATA SW RAID, Management: Intel AMT 12.0, 1 Ethernet Ports, ST50 V2 Intrusion Switch Kit, ATX-300W PSU. 3Years onsite NBD warranty by Lenovo | 1 | | | |
| 4X77A7749 5 | Think system 16GB TruDDR4 3200 MHz (2RX8, 1.2V) ECC UDIMM | 1 | | | |
| 500 GB NVME SSD | Samsung 970 Pro NVME 500 GB | 1 | | | |
| Lenovo NVME Bracket | V2 NVMe M.2 Bracket Kit For M.2 NVMe PCIe 4.0 for Lenovo Server | 1 | | | |
| Software | Windows Server 2022 Standard - 16 Core License Pack | 1 | | | |
| Software | Windows Server 2022 - 1 Device CAL - License | 25 | | | |
| Software | Windows Server 2022 Remote Desktop Services - 1 Device CAL - License | 25 | | | |
| | Total Server Expenses | | | | |
| New NComputi ng L400 with HDMI to VGA | L-400 N-Computing device with 10 Years License for Win11 & Win-Server 2025with 1 Year Hardware Warranty on the Devices, 10 Year Software License to Use, HDMI Port for display (Convertor From HDMI to VGA Included) | 25 | | | |
| | Interact Display Panel | 1 | | | |
| | Intel Core AIO | 1 | | | |
| | Epson Printer | 1 | | | |
| | Wifi Mesh Charges | 6 | | | |
| | HP Laser Jet Printer | 1 | | | |

Declaration: We /our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this Tender Notice. We are not debarred by any of the departments of the Organization / Institute.