



Ref: WIRC/ICMAI/MSMEConclave/2025

Date: 15th October 2025

Tender Notice for Local Transport Arrangements for MSME Conclave 2025 at Nagpur on 15th November 2025

The Western India Regional Council of The Institute of Cost Accountants of India invites quotations/tenders from local transport service providers from Nagpur for Local Transport Arrangements for the forthcoming MSME Conclave 2025 scheduled to be held at Nagpur on 15th November 2025.

Scope of Work:

- Arrangement of local transport facilities for dignitaries, speakers, and participants.
- Vehicles required: Sedans, SUVs, and Mini Buses (as per requirement).
- Services to include pick-up and drop facilities from airport/railway station to hotels/venue and vice versa. Also 8hrs 80kms Full Day car charges, Extra Kms, Extra Hrs charges.
- Vehicle to be provided with well-dressed drivers, fuel, and all necessary permits.

Instructions for Bidders

- The rate to be offered should include all supply, labour etc.
- Any arithmetical error i.e. discrepancy between unit price and in total, error in total corresponding to the addition or subtraction of subtotals, discrepancy between words and figures shall be corrected by tender committee.
- Bidders shall bear all costs associated with the preparation and submission of its bid.

Terms & Condition

- The price quoted by the bidder should remain valid for 60 days
- Period of Contract – “ONE TIME”
- Canvassing in any form in connection with the contracts is strictly prohibited
- Once the supply order is placed, it will be the vendors’ responsibility to make the project functional.

Payment:

- Taxes will be extra as applicable
- The Payment will be made in electronic mode only.



ICMAI
THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA
भारतीय लागत लेखाकार संस्थान
Statutory Body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)
WESTERN INDIA REGIONAL COUNCIL



Address: Rohit Chambers, 4th Floor,
Janmabhoomi Marg, Fort, Mumbai 400 001.

E-Mail: wirc@icmai.in / wirc.admin@icmai.in

Website: www.icmai-wirc.in

Submission Details:

Interested service providers are requested to send their quotations to:

Email: wirc.admin@icmai.in

Address: Western India Regional Council of The Institute of Cost Accountants of India, 4th Floor, Rohit Chambers, Janmabhoomi Marg, Fort, Mumbai – 400001.

The last date for submission of quotations will be 4th November 2025 (up to 5:00 p.m.)

For any queries, please contact Mrs Gauri Phadke (Mob: 9819187416) during office hours of any working days for inspection.

Gauri Phadke

Authorised Signatory

The Institute of Cost Accountants of India
Western India Regional Council

