

Engagement of CMA Professional in JNPA on contract basis

Terms and Conditions

1. Name of Position : Accounts Officer on Contract basis.
2. No. of Positions : 1
3. Educational Qualification : Passed in the final examination of the Institute of Chartered Accountants of India / Cost Accountants of India.
4. Remuneration : Consolidated remuneration of Rs. 70,000 per month with yearly increase of 5%.
5. Age Limit : 30 years as on date of advertisement.
6. Roles and Responsibilities : As may be assigned by Finance Department.
7. Method of Selection : Personal interview.
8. Period of Contract : Initially 2 years extendable by another 1 year.
9. Medical Facility : Emergency Medical treatment will be provided at JNPA Hospital in case of accident while on duty. No other medical facility would be available to the Contract Officer or his family members.
10. Leave Entitlement : 12 days Casual Leave during the calendar year and Public holidays declared in JNPA. No other leave will be admissible to Contract Officer. In case of absenteeism other than whatever mentioned herein, pro-rata remuneration will be deducted.
11. Duty Hours : Duty Hours will be normally 10:00 am to 06:00 pm or as decided by Administration. The duty hours may be extended in case of exigency of work. The Saturday and Sunday will be weekly off. In case of work during weekly off, compensatory off will be provided as convenient to the Administration.
12. Accommodation: On request JNPA may provide accommodation to selected Officer on payment of rent as per JNPA Rules subject to availability. Electricity and water charges shall be payable by the candidate on actual basis.
13. The contract can be terminated by giving one month notice in writing by either side.
14. If the Contractual Officer leaves without serving notice or acceptance of notice of termination, the consolidated payable to the extent of notice period shall be forfeited.
15. The Contractual Officer shall not claim any right/title/interest at par with the regular officers of JNPA on similar post doing similar work or shall not have any right/claim for regular appointment/absorption in JNPA.
16. The Contractual Officer has to execute an Integrity Pact and Non-Disclosure Agreement as per ISMS with JNPA Administration. In case of violation of any condition of any Integrity Pact the contract shall be terminated forthwith without giving termination notice or citing any reason for termination.