



Ref: WIRC/ICMAI/RCMAC 2026

Date: 26th December 2025

Tender Notice for Delegate Mementos in the form of Unbreakable Trolley Bags with Corrugated box for RCMAC 2026 schedule to be held on 13th & 14th February 2026 at Vadodara.

On behalf Western India Regional Council of The Institute of Cost Accountants of India (4th Floor, Rohit Chambers, Fort, Mumbai -400 01) , The Baroda Chapter of The Institute of Cost Accountants of India invites quotations/tenders from reputed manufacturers, suppliers, and authorized vendors for the supply of mementos in the form of Unbreakable Trolley Bags with Corrugated box to the delegates for the forthcoming RCMAC 2026 schedule to be held on 13th & 14th February 2026 at Vadodara.

Scope of Work:

20” Cabin Size Unbreakable Trolley Bags

- Premium quality, durable trolley bag suitable for professional use
- Design, manufacture/supply, and delivery of Trolley Bags to be distributed as mementos to delegates.
- Custom branding/logo printing (RCMAC 2026 / ICMAI-WIRC)
- Color, material, and branding details to be finalized in consultation with ICMAI–WIRC
- Sample may be required before finalisation
- Quantity: 500 bags

20” Corrugated Boxes

- Suitable for packing trolley bags
- Sturdy and durable quality
- Quantity matching trolley bags

Instructions for Bidders

- The rate to be offered should include all supply, labour etc.
- Any arithmetical error i.e. discrepancy between unit price and in total, error in total corresponding to the addition or subtraction of subtotals, discrepancy between words and figures shall be corrected by tender committee.
- Bidders shall bear all costs associated with the preparation and submission of its bid.

Terms & Condition

- The price quoted by the bidder should remain valid for 60 days
- Period of Contract – “ONE TIME”
- Canvassing in any form in connection with the contracts is strictly prohibited
- Once the supply order is placed, it will be the vendors’ responsibility to make the project functional.



Payment:

- Payment will be made after completion of satisfactory supply and submission of invoice / bill in hard copy
- Taxes will be extra as applicable
- The Payment will be made in electronic mode only.

Submission Details:

Interested service providers are requested to send their quotations to:

Email ID: baroda@icmai.in

OR

Address: Baroda Chapter of The Institute of Cost Accountants of India, 242, Phoenix Complex, Near Suraj Plaza, Sayajigunj, Vadodara - 390 005

The last date for submission of quotations will be 15th January 2026 (up to 6:00 p.m.)

For any queries, please contact Mr Ritesh (Mob: 9316794647) during office hours of any working days for inspection.

R. D. Dabgaw



Authorised Signatory

Baroda Chapter

The Institute of Cost Accountants of India