



# जवाहरलाल नेहरु पत्तन प्राधिकरण JAWAHARLAL NEHRU PORT AUTHORITY

ISO 9001 : 2015  
ISO 14001 : 2015  
ISO 27001 : 2013  
ISO 45001 : 2018

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva Navi Mumbai - 400 707.  
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 : मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 :  
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191 : मुख्य प्रबंधक (या.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 :  
मुख्य प्रबंधक (वित्त) Chief Manager (Fin) - (022) 2724 4081 : मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PP&D) - (022) 2724 4156  
उप-संरक्षक Dy. Conservator (022) 2724 4171 : हार्बर मास्टर (022) 2724 4173.  
Website : www.jnport.gov.in • Email : info@jnport.gov.in

Ref No. JNP/FIN/Estb/2026-27/ 433

Date: 13.04.2026

To,

The Secretary,  
Western India Regional Council  
The Institute of Cost Accountants of India,  
Rohit Chambers, Fourth floor,  
Janmabhoomi Marg, Fort, Mumbai-400001

Subject : Engagement of 3 Cost Accountants in JNPA on contract basis.

Sir,

Jawaharlal Nehru Port Authority is in the process of engaging three numbers of qualified CMA on contract basis initially for a period of two years extendable by another one year. The detailed eligibility criteria, remuneration and general terms and conditions of engagement are attached at Annexure-I.

The selection will be purely on merit basis. Personal interview of candidates will be undertaken by a panel as constituted by JNPA.

You are requested to give wide publicity in the Notice Board of the Institute for information of the eligible candidates and endorse the dully filled in applications along with proof of educational qualification, age, experience, and address to the undersigned at below mentioned address on or before 30<sup>th</sup> of April 2026.

General Manger (Finance)  
Jawaharlal Nehru Port Authority,  
Administration Building,  
Nhawa Sheva,  
Navi Mumbai-400707

*Rajashree K. Dabke*  
16.4.2024  
Rajashree K. Dabke  
General Manger (Finance)

## **Annexure-I**

### **Terms and Conditions**

1. Name of Position : CMA on Contract basis.
2. No. of Positions : 3
3. Educational Qualification : Passed in the final examination of the Institute of Cost Accountants of India.
4. Remuneration : Consolidated remuneration of Rs. 70,000 per month with yearly increase of 5%.
5. Age Limit : Upto 35 years as on date of advertisement.
6. Roles and Responsibilities : As may be assigned by Finance Department.
7. Method of Selection : Personal interview.
8. Period of Contract : Initially 2 years extendable by another 1 year.
9. Medical Facility : Emergency Medical treatment will be provided at JNPA Hospital in case of accident while on duty. No other medical facility would be available to the Contract Officer or his family members.
10. Leave Entitlement : 12 days Casual Leave during the calendar year and Public holidays declared in JNPA. No other leave will be admissible to Contract Officer. In case of absenteeism other than whatever mentioned herein, pro-rata remuneration will be deducted.
11. Duty Hours : Duty Hours will be normally 10:00 am to 06:00 pm or as decided by Administration. The duty hours may be extended in case of exigency of work. The Saturday and Sunday will be weekly off. In case of work on Sunday, compensatory off will be provided as convenient to the Administration.
12. Accommodation: On request JNPA may provide accommodation to selected Officer on payment of rent as per JNPA Rules subject to availability. Electricity and water charges shall be payable by the candidate on actual basis.
13. The contract can be terminated by giving one month notice in writing by either side.
14. If the Contractual Officer leaves without serving notice or acceptance of notice of termination, the consolidated pay payable to the extent of notice period shall be forfeited.

15. The Contractual Officer shall not claim any right/title/interest at par with the regular officers of JNPA on similar post doing similar work. Or shall not have any right/claim for regular appointment/absorption in JNPA.
16. The Contractual Officer has to execute a Non-Disclosure Agreement as per ISMS with JNPA Administration. In case of violation of any condition of Non-Disclosure Agreement, the contract shall be terminated forthwith without giving termination notice or citing any reason for termination.