

**ICMAI****भारतीय लागत लेखाकार संस्थान
THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**Statutory Body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)**WESTERN INDIA REGIONAL COUNCIL****Address:** Rohit Chambers, 4th Floor,
Janmabhoomi Marg, Fort, Mumbai 400 001.**E-Mail:** wirc@icmai.in / wirc.admin@icmai.in**Website:** www.icmai-wirc.in

Ref: WIRC/ICMAI/MSMERise/2026

Date: 5th October 2026

Tender Notice for Auditorium / Conference Hall and Food Arrangements for MSME Rise 2026 at Nagpur on 31st October 2026.

The Western India Regional Council of The Institute of Cost Accountants of India invites quotations from reputed Hotels / Institutions from Nagpur for providing an Auditorium or Conference Hall and Food Arrangements for the upcoming MSME Rise 2026 scheduled to be held at Nagpur on 31st October 2026.

Requirements: Conference Hall / Auditorium

- Auditorium or large conference hall with seating capacity of 100–150 participants.
- Equipped with projector, screen, microphones, sound system, IT infrastructure, and Wi-Fi connectivity.
- Proper ventilation and air-conditioning facility.
- Adequate space for registration and networking counters.

Requirements: Food Arrangements

- Morning Breakfast
- Tea/Coffee
- Lunch
- Adequate drinking water arrangements throughout the event.

Instructions for Bidders

- The rate to be offered should include all supply, labour etc.
- Any arithmetical error i.e. discrepancy between unit price and in total, error in total corresponding to the addition or subtraction of subtotals, discrepancy between words and figures shall be corrected by tender committee.
- Bidders shall bear all costs associated with the preparation and submission of its bid.

Terms & Condition

- The price quoted by the bidder should remain valid for 60 days
- Period of Contract – “ONE TIME”
- Canvassing in any form in connection with the contracts is strictly prohibited
- Once the supply order is placed, it will be the vendors' responsibility to make the project functional.



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Submission of Quotations:

Interested Hotels are requested to send their detailed quotations (inclusive of all taxes and charges) to:

Email: wirc.admin@icmai.in / wirc@icmai.in

Address: The Western India Regional Council of The Institute of Cost Accountants of
India Rohit Chambers, 4th Floor, Janmabhoomi Marg, Fort, Mumbai – 400001

The last date for submission of quotations will be 26th October 2026.

For any queries, please contact CMA Ayushi Patidar (Mob: 9372036890) during office hours of any
working days for inspection.

Note: The decision of WIRC of ICMAI will be final and binding in all respects.



Authorized Signatory

The Institute of Cost Accountants of India
Western India Regional Council